

Criminal Record Check Request Letter For Staff and Volunteers

Note: You will need to go in person to your local RCMP or police station and fill in the Criminal Record check form (including the vulnerable sector section) in order to allow you to volunteer with children. Be sure to bring a government issued picture pieces of I.D. Please submit this form as soon as possible. It must be returned to the VCB before you can volunteer.

January 18, 2017

To whom it may concern;

_____ has applied to volunteer with Volleyball Cape Breton.
(Name of volunteer)

Volleyball Cape Breton is one of several organisations in Cape Breton the requires all volunteers working in a position of trust with the youth Cape Breton to have a Criminal Record check including the vulnerable sector to work with our youth.

Would you please provide the criminal record check, and forward the results to:
(Ebou Secka, Director of Operations for Volleyball Cape Breton to the address above).

We understand your usual fee will be waived for non-profit groups.
Thank you for your attention to this matter.

Yours truly,



Ebou Secka,
Director of Operations
Volleyball Cape Breton